

Mental Health - Clinical Team Senior Manager (SEO)

**Location:** Wales (Travel throughout Wales may be required)

**Employment Type:** Full-time Secondment (12 months). The post is also open to part-time, and job share applicants. This post will be subject to a Disclosure and Barring Service (DBS) enhanced disclosure check.

**About Us:** [Healthcare Inspectorate Wales](https://www.hiw.org.uk/about) is committed to ensuring the highest standards of healthcare services across Wales. We are dedicated to promoting equal opportunities in employment and fostering a diverse and inclusive workplace.

# Purpose of post:

Reporting to the Head of Mental Health – Clinical Advice to:

* Co-ordinate peer reviewer recruitment and retention
  + Shortlisting, sifting and interviewing
  + Retention and support in revalidation, Continual Professional Development (CPD) and on- going training opportunities
  + Ongoing support to peer reviewers where required.
* Active role in training sessions together with creating training programmes with the Head of Mental Health - Clinical Advice
* Take an active role in policy creation and guidance review
* Attendance at service of concern meetings
* Participation in the inspection programme with key stakeholders, eg –

HMI Prisons and HMICFRS

* Work closely with other branches within HIW to ensure projects/areas of work have clinical support and input where required
* Input into the annual mental health and learning disabilities act report including the monitoring of the Mental Health Act
* Provide support to all functions within HIW on mental health clinical advice
* Take an active role in the management and clinical advice for the Second Opinion Appointed Doctor service

# Post-specific tasks:

1. Together with the Head of Mental Health – Clinical Advice, contribute to the existing quality control reports/measures on a monthly, quarterly and annual basis.
2. Work with all functions and branches to support them to embed quality measurement and assurance in their teams.
3. Work with all functions and branches to support them with any matters requiring mental health and learning disabilities clinical advice.
4. Support working relationships with stakeholders to ensure that HIW is present in all relevant spheres relating to mental health and learning disabilities.
5. Support and assist in the learning and development of staff in the areas of mental health and learning disabilities.
6. Compile information and assist in the production of the annual mental health and learning disability report.
7. To ensure that HIW maintains and implements processes and procedures that meet best practice.
8. To work with the Head of Mental Health – Clinical Advice to maintain relationships with the Welsh Government and other stakeholders on matters of mental health and learning disabilities.

# Competencies Required:

* + Strategic thinking and the ability to see the big picture.
  + Strong leadership skills with the ability to engage and develop people.
  + Proven ability to deliver results effectively.
  + Excellent communication and interpersonal skills.

# Job specific criteria:

* + An understanding of healthcare inspection and regulation and knowledge of the health and social landscape in Wales.
  + Experience of report writing
  + Professional registration with a national body and extensive experience of working in a variety of mental health clinical and/or learning disability settings.

**Development Opportunities:** The post involves working alongside the Chief Executive, Deputy Directors and Head of Mental Health – Clinical Advice.

Training is needed for some aspects of the role and will be provided.

**How to Apply:** If you are passionate about making a difference in healthcare and meet the criteria outlined above, we would love to hear from you. Please submit your expression of interest via e-mail to [John.Powell@gov.wales](mailto:John.Powell@gov.wales) (Head of Mental Health – Clinical Advice) by **Monday 6 October 2025.**

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