

ACTION REQUIRED	REGULATION NUMBER	DATE COMPLETED
A number of policies were found to be out of date and require review	Regulation 9 (1) (3) (4)	
The Non Medical Prescribing Policy was found to be out of date in need of review	Regulation 9 (m) and 15 (5) (a) (b)	2 July 2014
The Child protection policy was not found.	Regulation 16 (1) (a) (b)	In progress
A number of Human Resources Policies were found to be out of date and required review.	Regulation 9 (1) (e) (h) & 20 (3) (a) (b) & 20 (4)	16 th May 2014
Medical gases policy was not found and medical gases training is required for key personal.	Regulation 9 (1) (d) & 15 (5) (a) (b)	16 th May 2014 Training on going
Improvements required to external safe storage of medical gas cylinders.	Regulation (1) (d)	20 th May 2014
Clinical Governance policy was not found.	Regulation 9 (1) (0) & 19 (1) (a) (b) (c) (d) (e) & 26 (1) (a)	Administered under the Terms of reference for Quality and Safety Committee
Laundry policy was not found	Regulation 26 (1) (a)	2 July 2014
Housekeeping policy was not found.	Regulation 9(3) (a) (b) (c) (d) & 17 (1)	20 th May 2014
Deprivation of Liberty policy was not found.	Regulation 38(1)	Partially completed in process
Sharps policy was not found and there was no evidence of recent changes to legislation in this regard having been adopted.	Regulation 9 (1) (e) (k)	31 July 2014
A policy for privacy and dignity was not found.	Regulation 18(1) (a) (b) Regulation 18 (2) (a) (b)	In process
No record of mandatory training of staff was not found.	Regulation 9(m) and 15 (5) (a) (b)	26 th May 2014

There were no records of staff appraisals having taken place since 2012.	Regulation 20(1) (a) (b) and 20 (2) (a) (b)	Completed 4 th August 2014
Laundry practices failed to ensure safe practice to prevent spread of infection and safety to staff and patients.	Regulation 20 (1) (a) (b) and 20 (2) (a)(b)	15 th May 2014
A written Fire Risk Assessment should be prepared by a technically competent person.	Regulation 26 (4) (f)	24 th June 2014
There were no ongoing infection control audits or ongoing training being undertaken.	Regulation 9 (1) (n) H6 (4)	Partial completion – on going
Infection control policies were in need of review.	Regulation 9 (1) (n)	16 th May 2014
Blood transfusion policy was in need of review.	Regulation 15 (6)	16 th May 2014
Policy for cleaning, disinfection and sterilisation was in need of review.	Regulation 9 (1) (n)	15 th May 2014
The staff files were missing information.	Regulation 9 (1) (i)	21 st May 2014
There was no system for ensuring that staffs have DBS and current registration.	Regulation 9 (1) (i)	Partial completion and on going
Provide suitable protection to exposed sections of heating circulation pipe.	Regulation 26 (2) (a)	26 th May 2014
Reposition trailing electrical lead to avoid bed wheel in bedroom 4. Relocate to safe position on wall.	Regulation 26 (2) (a)	26 th May 2014
Attend to defective fan in visitor's toilet.	Regulation 26 (2) (a)	4 th August 2014
Ensure that fault mode on one heating boiler receives attention.	Regulation 26 (2) (b)	15 th May 2014

Collate all outstanding servicing information for future inspection.	Regulation 26(2)(b)	30 th May 2014
Adjust hot water temperature in bedroom 8 to a safe level.	Regulation 26(2) (a)	16 th May 2014