

**Action Plan following Healthcare Inspectorate Wales Visit
Crug Ward, Brecon War Memorial Hospital.**

	Action	Lead	Timescale	Outcome
1	<p>Curains The ward manager met with the facilities manager on 3.05.12 at Crug Ward he will arrange for disposable curtains to surround the bed space to be fitted as soon as possible, whilst we wait for a permanent curtain order to be placed and delivered. The curtains which currently surround some of the beds appear to be window curtains hence their shortness. Facilities Manager will also look for new window curtains for room 5 as they do not fit properly.</p>	Facilities Manager Ward Manager	To be reviewed by 11.05.12	To change curtains so that they fit correctly.
2	<p>Portable Loop System This was reported that some staff on Crug ward were not aware of the portable loop system that is in place on the ward. Ward manager to ensure that this information is cascaded / communicated to all staff who work on Crug ward in order to ensure that those who have a sensory impairment are not left feeling isolated and confused.</p>	Ward Manager	31.05.12	For ALL staff to be aware of the portable loop system.
3	<p>Name Badges Ward manager to ensure that staff wear their name badges at all times</p>	Ward Manager	11.05.12	For staff to wear their names badges at all times.
4	<p>Heating There have been problems in the past with the ward being 'too hot' the ward manager informs me that this has now been resolved and is no longer an issue.</p>	Ward Manager Service Manager		Resolved 04.05.12