

**Healthcare Inspectorate Wales
All Wales Maternity Services Review**

Powys Local Health Board Action Plan

HIW No.	Criteria	Recommendations	Action	Lead/ Target date
L4	There is a multi-disciplinary labour ward (midwifery led unit) forum to review labour ward activity.	1. The membership of the Labour Ward Forum should include the membership based on the RCOG/RCM guidance but appropriate for midwifery led services.	Shire meetings and DGH links to be revisited to agreed a forum / channel of communication that reflects a membership appropriate for midwifery led services.	Marie Lewis Practice Development Midwife October 2007
L4	Terms of reference and minutes of meetings.	2. Minutes of the Labour Ward Forum should clearly detail the job title/role as well as the name of those attending.	All Midwifery Minutes, including monthly shire minutes to reflect job title/role	Marie Lewis Practice Development Midwife October 2007
M3	There is an escalation policy during periods of increased activity to ensure the safe management of the maternity services which includes clear criteria for staffing levels.	3. The Escalation Policy should be updated to include practical steps to be taken, be formally approved, disseminated to all staff and audited on a regular basis.	Escalation policy to be updated to include HIW & WRP recommendations and Work with Mid and West Wales Regional Supervisors to achieve this as a joint action and regularly audit the policy in line with WRP standard 15.	Julie Richards Head of Midwifery and Sexual Health October 2007
T3	There is a mechanism for referral from one professional to another at all stages of care, including a written evidence based transfer policy where applicable.	4. All policies should be clearly referenced and evidenced based.	As Midwifery policies are reviewed and updated, ensure policies, especially transfer policy are clearly referenced and evidenced based.	Marie Lewis Practice Development Midwife October 2007 for transfer policy, otherwise ongoing

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C1	There is a system to ensure that all critical incidents:	5. All incidents (including trends information) should be collated, reviewed and action taken by a group on a regular basis.	To use Datix system more effectively to reflect trends and outcomes in a monthly report which is reported into the six monthly midwifery report for clinical governance. Any serious incident trends will be monitored through the serious incident group of which the GM for WCHD is a member	Cate Langley Lead Midwife North Powys October 2007
D3	A structured and accurate record of all events during the antenatal, childbirth and postnatal periods is maintained for every women and child (unified record)	6. The health record should clearly indicate the lead professional.	All Powys midwives to ensure that Handheld records labour pathway unified child health record and postnatal pathway clearly indicate the lead professional To review in Dec 07 and ongoing as part of WRP Recordkeeping audit	Powys Midwives Immediate Lynne Williams Lead Midwife South Powys December 2007