

**HEALTHCARE INSPECTORATE WALES
GUIDELINES FOR STATUTORY SUPERVISION OF MIDWIVES**

**ANNUAL REPORT
NMC MIDWIVES RULES 2004, RULE 16**

Guidelines reviewed by: Gillian Harris, LSA MO
Julie Richards, Secondee to LSA

Guidelines Production date: 2004

Consultation Process:

Original guidelines produced by LSA in 2004 in consultation with all stakeholders, reviewed and updated when LSA transferred from Health Profession Wales to Health Inspectorate Wales (HIW) in 2006.

Revised guidelines and implementation of National Guidelines prepared by the LSA National Forum UK undertaken by HIW LSA MO's and Secondee Julie Richards in consultation with Contact Supervisor of Midwives for Wales (June 2008).

Guideline process approved by: HIW & LSA

Guideline process approval date: LSA team meeting – September 08

Guideline implementation date: September 2008

Guideline review date: September 2011

Archiving process: HIW
LSA National forum UK

1. INTRODUCTION

Each year the LSA in Wales will submit a written report to NMC by a date specified by Council, which currently is 30 September. The report will be available to the public on the HIW website.

2. REPORT CONTENT

The NMC prescribe that the report will include:

- numbers of Supervisors of Midwives' appointments, resignations and removals;
- details of how midwives are provided with continuous access to a Supervisor of Midwives;
- details of how midwives are supervised;
- evidence that service users have been involved in monitoring supervision of midwives and assisting the LSA MO with annual audits;
- evidence of engagement with Higher Education Institutions in relation to supervisory input into midwifery education;
- details of any new policies relating to the statutory supervision of midwives;
- evidence of developing trends affecting midwifery practice in the LSA;
- details of the number of complaints regarding the discharge of the LSA function;
- reports of all LSA investigations undertaken during the year;
- any other matters the LSA wish to include which informs the NMC of activity related to the statutory function.

3. PROCESS

The LSA MO will produce the report by:

- gathering evidence from Supervisors of Midwives;
- using records and minutes of meetings between the Supervisors of Midwives and the LSA;

- accessing policies, procedures, protocols and pathways from employing authorities;
- seeking evidence from Supervisors of Midwives relating to on call commitments and availability across Wales;
- locating evidence of all local supervisory activities relating to statutory supervision of midwives, including:
 - the LSA audit process
 - annual supervision reviews
 - education and training opportunities for midwives
 - fire drills
 - supervised practice
 - meetings/links/liaison
 - seeking advice
 - reporting mechanisms
 - evidence of local involvement of service users and their influence on service developments
 - investigation reports
 - action plans following investigations
 - supervised practice programmes
- The LSA MO and HIW Chief Executive will ratify the report by signing off together to ensuring contact names and details are included.

4. OUTCOME

4.1 The NMC will monitor that the LSA is meeting the required standards. The LSA report will assist and support this process. The LSA report will also inform the Operational Plan for future work of the LSA.